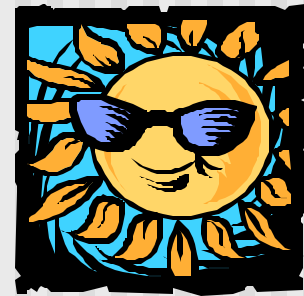
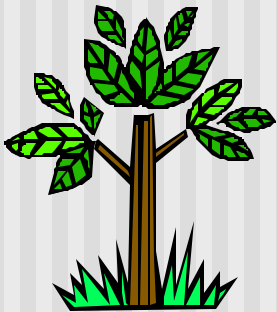


AGENDA

- Report Due Dates
- Report Completion & Submission
 - Completing the Std. 810
 - Completing the Consulting Services Report
 - Submitting completed reports

Reporting Due Dates



- Std 810 Mid Year (SB/MB/DVBE) ■ March 1st
- Std 810 Annual (SB/MB/DVBE) ■ September 7th
- Consulting Service ■ September 24th



CONTRACTING ACTIVITY REPORT

Reporting Period (enter last two digits of fiscal year):

☐ Mid Year 7/1/20__ through 12/31/20__☐ Annual 7/1/20__ through 6/30/20__

CONTRACTING ACTIVITY CATEGORY	PART 1 Certified Disabled Veteran Business Enterprise (DVBE) Participation in State Contracting Activity						PART 2 Certified Small Business (SB) / Microbusiness (MB) Participation in State Contracting Activity				
	TOTAL CONTRACT AWARDS			CONTRACTS UNDER \$25,000			Total Contract Dollars*	Contracts to Primes	SB / MB Sub-Contractor Dollars	Total SB / MB Contract Dollars	Percentage
	Total Contract Dollars*	Total to DVBEs*	Percentage	Total Contract Dollars Less than \$25,000	Total Dollars to DVBEs Less than \$25,000	Percentage					
	A	B	C	D	E	F					
1. GOODS								SB	SB	SB	SB
								MB	MB	MB	MB
2. SERVICES								SB	SB	SB	SB
								MB	MB	MB	MB
3. CONSTRUCTION								SB	SB	SB	SB
								MB	MB	MB	MB
TOTALS								SB	SB	SB	SB
								MB	MB	MB	MB
AGENCY						DEPARTMENT					
STREET ADDRESS				CITY			STATE		ZIP		
Preparer's Information:						Approver's Information:					
NAME (PLEASE PRINT)				TITLE		NAME (PLEASE PRINT)				TITLE	
SIGNATURE 				DATE		SIGNATURE 				DATE	
PHONE			FAX			PHONE			FAX		
E-MAIL						E-MAIL					

* The amounts shown in Columns A and G should be the same. If not, submit an explanation with this report.
If the Department is exempt from reporting DVBE, you must submit a copy of the statute with your report. (DVBE ONLY)

** If you did not meet your goals, submit an explanation and your plan with this report. (ANNUAL ONLY)

SB = Small Business

MB = Microbusiness

Return Consolidated Department Report to:

Department of General Services
Procurement Division
Report Coordinator
707 3RD Street, 2ND Floor, IMS: Z-1
West Sacramento, CA 95605

New Requirement

- AB 1084
- Amended GC 14840
- Added subparagraph (g)
- Include the NUMBER of contracts awarded annually
- Std 810 is under revision

Report Submission

Mid Year Report: March 1st

Small Business/MicroBusiness & DVBE

Submit to: **DGS Only**

Annual Report:

DGS (SB/MB & DVBE Sept 7th)

Governor (DVBE ONLY Jan 1st)

Legislature (DVBE ONLY Jan 1st)

Veteran Affairs (DVBE ONLY Jan 1st)

Report Coordinator: Tracey McDaniel (916)375-4538

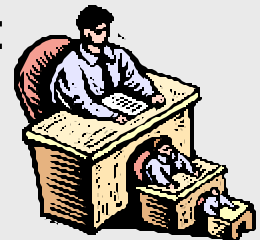
STD 810 CONTRACTING ACTIVITY REPORT DUE DATES

SMALL BUSINESS, MICROBUSINESS AND DISABLED VETERAN BUSINESS ENTERPRISE

Mid Year Report: July 1 through December 31
Agencies Report to: DGS (**SB / MB & DVBE**)
Report Due to DGS: **March 1st**

Annual Report: July 1 through June 30
Agencies Report to: DGS, Legislature, Governor, and
Veterans Affairs

Report Due to DGS: **Sept 7th (SB / MB / DVBE)**
Report due to Governor, Legislature, & Veterans Affairs:
January 1st (DVBE ONLY)



CONTRACTING REPORT
Consulting Services**Attachment A**

REPORTING PERIOD

See instructions on reverse side.

RETURN TO:

DEPARTMENT OF GENERAL SERVICES
Procurement Division
707 3rd Street, 2nd Floor, IMS: Z-1
West Sacramento CA 95605

DEPARTMENT

OFFICE

ADDRESS

CITY

ZIP

INDIVIDUAL REPORTING

DATE

AUTHORIZED SIGNATURE

TITLE

PHONE NUMBER

DATE

Line #	REPORT CODE			CONTRACTORS NAME	CONTRACTOR ID Number	CONTRACT or AMENDMENT PRICE	BID TYPE Code	ACCEPT LOW BID		# of BIDS	CONTRACT ACTION DATES				CONTRACT PURPOSE & BENEFICIARY
	E	A	C					YES	NO		SIGNED	WORK STARTED	WORK COMPLETED	AMENDED	
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															
11															
12															

Line# Explanations

Report Submission

- CONSULTING SERVICES due Sept. 24th
 - DGS
 - Legislative Analyst
 - Department of Finance
 - California State Auditor
 - Joint Legislative Budget Committee
 - Senate Appropriations Committee
 - Assembly Budget Committee

www.osp.dgs.ca.gov/soff

to access DGS' Contracting
Report Consulting Services form

www.osp.dgs.ca.gov/standardforms

to access the Std 810

Contracting Activity Report

Questions? Email: Tracey.McDaniel@dgs.ca.gov